

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting July 17, 2014

I. Call to Order

The Spencerville Board of Education met for a regular meeting on Tuesday, June 24, 2014 in the board room. President Kill called the meeting to order at 7:00 p.m.

II. Silent MeditationIII. Pledge of AllegianceIV. Roll Call By Treasurer

The following board members were present: Ron Meyer (absent), Lori Ringwald, John Goecke, Spencer Clum, Penny Kill. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Press: Cindy Yahna of Delphos Herald; SEA Rep: Diane Binkley; Staff: Kate Wiltsie, Rita Leaders, Zach Stemen; Public: Dave Sudhoff (Smith-Boughan)

V. Minutes of Previous Meeting The minutes of the June 24, 2014 regular meeting are presented for your review. If found to be in order, your approval is needed.

Clum moved and Goecke seconded the motion approving the minutes of the June 24, 2014 regular meeting as corrected.. (Removed "& Wrestling" from Athletic Worker Pay Schedule)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

- 1) Dave Sudhoff of Smith-Boughan gave presentation regarding action item #14 - HVAC Repair - Dave Sudhoff and Zach Stemen exited here at 7:32 p.m.
- 2) Introduced 2 new teachers - Rita Leaders, Kate Wiltsie - Rita and Kate exited here at 7:40 p.m.
- 3) New page 6 - corrected degree level on action #11

VII. Treasurer's Report

- a) Appropriations for review
- b) Activity funds for review
- c) Cafeteria reports for review
- d) Investments
- e) Certificate of Total Amount for FY15 - begin new year uses forecast
- f) FY14 Foundation Reconciliation in material
- g) SM1/SM2 comparison for FY14 - better than estimated for year
- h) Establish and accept funds for FY15 proposed CCIP
- i) Donations for FY in material (Total for year = \$48,423.93)
- j) RE/PP/Rollback taxes FY14 reconcile in material - all 3 counties
- k) Utility usage cost compilation in material (Natural Gas, Electricity and Water)
- l) FY14 Interest calculations - in material
- m) BWC TPA Services - Sheakley UniService - same fee - part of Lima Chamber of Commerce
- n) Health Plan Comparison for 7/1/2014 - in material - no change until 7/1/15 for board paid \$
- o) Salary Schedules included for cert., extra-curr, classified, café supervisor - all back to current step = year
- p) Action 23 - step for final closeout of OSFC project
- q) Current bills - motion to accept

Goecke moved and Ringwald seconded the motion approving payment of bills in the amount of \$913,459.57 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

The Adult Education Open House at the Enterprise building 7/21 and invite anyone to stop in if you are downtown. It is from 2-6 p.m.

Construction update: we're ahead of schedule and Touchstone is making great progress on the new academic wing and the new Career tech wing. What this would mean for Spencerville students coming to Apollo this year is that half of the new labs will be ready for occupancy in Jan.1, 2015. This is Print Graphics, the 2 Health Careers programs, Sports Fitness, Computer Applications, Media Technologies, Building Maintenance, Carpentry and of course all academic classes including the new science labs. While Auto Technologies and Auto Collision new labs will be built the students in those programs will not be moving in to their new labs until first day of school in 2015. We will be using that area as swing space second semester of next year.

The picture show the new footers and concrete walls being laid at the south end of the campus (new career tech wing).

IX. Administrator Reports

None this month

X. Superintendent's Report

1. Personnel
 - #3 - teacher mentors
 - #9 - softball coach - Jeff Johnston
 - #10 - baseball coach - Troy Montenery
 - #11 - HS LA teacher - Rita Leaders
 - #12 - SH monitor - Rob Griffin
 - #16 - Special Education van driver - Karen Schwark
 - #17 - van driver - Sarah Prine
 - #18 - library media aides - Sue Moeller/Robin Lammers
 - #19 - custodian - Ben Shaw
 - #22 - part time Title I teacher - Beth Steiger
2. Donations - thanks to all
3. Building and Grounds
 - repair to football field gate pillars
 - summer maintenance is going well - we are doing more in Admin Bldg. this year
 - table item #14 to allow for further exploration into our options
 - FB field bleacher - hand rails have been ordered
4. OSBA Delegate and Alternate - #2 - put names in the agenda
5. Approve the Negotiated Agreement - #20 - thanks to John, Spencer, Jim, Diane and the Leadership Team for all the good effort and hard work
6. Blizzard Bags - thanks to the Leadership Team and School Board for working together on this
7. Questions/Concerns/Dicussion

XI. Action Items

1. Accept Donations (7-14-1)

Clum moved and Ringwald seconded the motion to accept the following donations:

<u>Date</u>	<u>From</u>	<u>To/For</u>	<u>Amount</u>
6/11/14	Athletic Boosters	Athletics	264.48
6/16/14	Klein Trust Foundation	Klein Trust Fund	84.50
6/16/14	Spencerville Jennings PTO	Ed Foundation/FY14 Elem Projects	1741.50
6/16/14	Spencerville Alumni Assoc.	HS Vocal/Alumni Entertainment	100.00
6/19/14	Spencerville Jennings PTO	Ed Foundation	500.00
6/23/14	GFS Fun Funds	Ed Foudation	64.19

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

2. OSBA Delegate (7-14-2)

Goecke moved and Clum seconded the motion to accept Penny Kill as the Spencerville Local School District Board of Education OSBA delegate and Lori Ringwald as the Spencerville Local School District Board of Education OSBA alternate.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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3. Teacher Mentors (7-14-3)

Clum moved and Goecke seconded the motion to approve the following mentors for the 2014-2015 school year with a stipend per negotiated contract upon filing a completion of duty form in the treasurer's office:

<u>Mentor</u>	<u>Teacher</u>
Angel Wagner	Emily Wendel
Daniele Hurst	Josh Early
Daniele Hurst	Shelby Cox
Red Wood	Julie Schroeder
Sydney Koenig	Anna Thompson
Diane Binkley	Trenton Smith
Redmond Wood	Amy Gratz
Jeana Byer	Barbara Mabry

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

4. Establish and Accept Funds (7-14-4)

Goecke moved and Clum seconded the motion to authorize the treasurer to establish and accept funds for FY15 per approved applications and awarded amounts filed with Ohio Dept. Of Education as follows (500 funds are part of the FY15 CCIP), including federal stimulus:

516-9015	Part B-IDEA, Spec.Ed.(previous T6B) \$179,296.51
572-9015	Title I - TA \$160,437.30
590-9015	Title II - A (previous Eisenhower & T6R) \$37,927.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

5. Approve Certificate of the Total Amount From All Sources Available (7-14-5)

Ringwald moved and Goecke seconded the motion to approve the Certificate of the Total Amount From All Sources Available for Expenditures, and Balances for FY15 with a total amount of \$14,865,004.96 as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

6. Approve Service Agreement for BWC Services (7-14-6)

Clum moved and Goecke seconded the motion to approve the service agreement of Spencerville Local School District with Sheakley UniService, Inc. (Lima Allen County Chamber of Commerce group) for Bureau of Worker's Compensation (BWC) TPA services for 1 year at a fee of \$1,204.00.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

7. Grades K-8 Workbook, Lab, and Supply Fees (7-14-7)

Clum moved and Goecke seconded the motion to accept the proposed workbook, lab, and supply fees for the 2014-2015 school year for grades K-8 as presented. (Grades 9-12 fees were approved in action item #3-14-6 as part of the High School Curriculum Guide)

2014-2015 Middle School Fees

Grade 8: \$38.50
Grade 7: \$27.75
Grade 6: \$31.75
Grade 5: \$42.25

2014-2015 Elementary School Fees

Kindergarten: \$41.00
Grade 1: \$31.00
Grade 2: \$39.00
Grade 3: \$36.75
Grade 4: \$46.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

8. Midget Football Request (7-14-8)

Goecke moved and Ringwald seconded the motion to authorize the use of the football practice field and the football stadium (weather permitting) and the concession stand for the 2014 midget football season. The season would cover August, September and October (no games are to be played after November 1). The midget league is to present evidence of insurance coverage for players, coaches and Spencerville Board of Education.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Action items 9 through 12 were voted on in a block with Clum moving and Goecke seconding:

9. Employ Head Softball Coach (7-14-9)

___ moved and ___ seconded the motion to employ Jeff Johnston as Head Softball Coach, one year contract, salary per schedule in effect, as of July 1, 2014.

10. Employ Head Baseball Coach (7-14-10)

___ moved and ___ seconded the motion to employ Troy Montenery as Head Baseball Coach, one year contract, salary per schedule in effect as of July 1, 2014.

11. Employ Rita Leaders as Teacher (7-14-11)

___ moved and ___ seconded the motion to employ Rita Leaders as Teacher, one-year contract, effective August 21, 2014, per calendar adopted annually by the Board of Education, salary per schedule in effect, per training and experience placed on file by September 15 annually (9 years experience, Five-Year Degree).

12. Employ Study Hall Monitor (7-14-12)

___ moved and ___ seconded the motion to employ Rob Griffin as study hall monitor (without 4-year degree) effective August 26, 2014, one year contract, per calendar in effect, per salary schedule in effect, for up to 5 hours per day. (Step 0, 0 Years of Experience)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

13. Coalition for Equity and Adequacy (7-14-13)

Clum moved and Goecke seconded the motion to approve membership for 2014-2015 in the Coalition for Equity and Adequacy at a cost of \$506.00 [.50 x 1012 (October 2013 ADM)].

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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14. HVAC Repair Resolution (7-14-14) **Action died for lack of motion**

___ moved and ___ seconded the motion to approve the following resolution:

WHEREAS, the Spencerville Local School District Board of Education has determined that certain repairs and replacements need to be made to its school building located at 2500 Wisher Drive, Spencerville, Ohio 45887,

WHEREAS, the repairs and replacements pertain to repairing the building's computer monitored and controlled HVAC system,

WHEREAS, the cost of repairs and replacement work described above is anticipated to exceed twenty-five thousand dollars (\$25,000) and are needed as a matter of urgent necessity and for the security and protection of school property and the safety of the students and employees,

BE IT RESOLVED, THEREFORE, that the Spencerville Local School District Board of Education dispense with the requirements of R.C. 3313.46(A) and at its earliest opportunity have the work performed in the aforementioned building.

15. Board Policy Update to JECBC (Admission of Students from Nonchartered or Home Schooling) (7-14-15)

Goecke moved and Clum seconded the motion to update section JECBC (Admission of Students from Nonchartered or Home Schooling) of the Spencerville Local School District Board of Education Policy Manual per pages included in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Action items 16 through 19 were voted on in a block with Clum moving and Goecke seconding:

16. Employ Special Education Van Driver (7-14-16)

___ moved and ___ seconded the motion to employ Karen Schwark as special education van driver for up to 32 hours per week with up to 60 extra hours as needed per school year, three-year contract, effective August 17, 2014, per salary schedule in effect. (8 years experience, Step 8)

17. Employ Special Education Van Driver (7-14-17)

___ moved and ___ seconded the motion to employ Sarah Prine as special education van driver for up to 15 hours per week as needed per school year, one-year contract, effective August 17, 2014, per salary schedule in effect. (1 year experience, Step 1)

18. Library Media Aide/Monitors (7-14-18)

___ moved and ___ seconded the motion to set the hours for the Library Media Aide/Monitors at a maximum of 25 hours per week, per salary schedule in effect for Robin Lammers and Sue Moeller.

19. Employ Custodian (7-14-19)

___ moved and ___ seconded the motion to employ Ben Shaw as custodian, one-year contract effective August 22, 2014, per calendar adopted annually by the board and per salary schedule in effect. (9 years experience, Step 9)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

20. Approve Negotiated Agreement Resolution (4-12-20)

Clum moved and Goecke seconded the motion to approve the following resolution:

WHEREAS, the bargaining teams representing the Spencerville Education Association and the Spencerville Local School District Board of Education reached a tentative agreement on a successor collective bargaining agreement;

WHEREAS, the Spencerville Education Association has ratified the tentative agreement;

WHEREAS, the Board has been apprized of the details of the tentative agreement;

BE IT RESOLVED, THEREFORE, that the Spencerville Local School District Board of Education adopts the tentative agreement reached by the parties and directs the Superintendent and Treasurer to take all action necessary to effectuate its terms.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

21. Approve Resolution Adopting a Calamity Day Alternative Make-Up Plan (7-14-21)

Ringwald moved and Clum seconded the motion that the Board of Education adopt the following resolution adopting a calamity day alternative make-up plan effective immediately for the 14-15 school year:

It is recommended that the Board of Education approve the following resolution adopting a calamity day alternative make-up plan:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Spencerville Local School District board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Spencerville Local School District board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88 the board of education of Spencerville Local School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- Not later than November 1 of the 2014-2015 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
- The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- As soon as practicable after an announced school closure in excess of the number of days permitted under section 3313.48 staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lessons shall be posted for each course that was scheduled to meet on the day of the school closing.
- Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. "Blizzard bags" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing in excess of the number of days permitted under section 3313.48.

In witness thereof, we hereby affix our signatures on the 17th day of July 2014.

Treasurer, Diane L. Eutsler

President of the Board of Education, Penny Kill

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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22. Resolution Employing Elizabeth Steiger (8-14-22)

Clum moved and Goecke seconded the motion to approve the following resolution:

Resolution to Employ Elizabeth Steiger as Part-Time Teacher

WHEREAS, the Board of Education has complied with the procedure for re-employment set forth in R.C. 3307.353;

BE IT RESOLVED by the Spencerville Local School District Board of Education that Elizabeth Steiger's resignation for retirement purposes was accepted and approved, effective at the close of business on June 30, 2013.

BE IT FURTHER RESOLVED that Elizabeth Steiger is appointed Part-Time (.286 time/2 hours per day) Title I Teacher for a term of 1 year beginning on August 21, 2014 and ending on June 30, 2015.

BE IT FURTHER RESOLVED that the Employee shall be automatically non-renewed at the end of the 2014-2015 school year. Any subsequent re-employment shall be for a one-year period. The Employee shall be placed at Step 10 for any and all years that the Employee works subsequent to the initial year.

BE IT FURTHER RESOLVED that the Contract of Employment for Elizabeth Steiger as Spencerville Local School's Teacher is approved and that the President and Treasurer are authorized and directed to sign said contract.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

23. Return of Unused State Interest Funds to OSFC (7-14-23)

Ringwald moved and Clum seconded the motion for the treasurer to pay the Ohio Schools Facility Commission the amount of unused state interest adjusted by any state share net principal returned per closeout calculations of \$226,546.06.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

24. Approve Salary Schedules (7-14-24)

Goecke moved and Clum seconded the motion to approve salary schedules as presented for certified, extra-curricular, classified and cafeteria supervisor for a three-year period (FY15, FY16, FY17).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

25. Request for Executive Session (7-14-25)

It is recommended that the Board of Education retire to executive session for the purpose of discussing compensation of public employees.

Clum moved and Goecke seconded the motion that the Board of Education retire to executive session for the purpose of discussing compensation of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 8:03 p.m.

Binkley and Yahna exited here at 8:03 p.m.

The Spencerville Board of Education returned to regular session at 8:14 p.m.

26. Adjournment (7-14-26)

Clum moved and Goecke seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:15 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	